

City of Omak
Professional Engineering Services
Request for Statements of Qualification

The City of Omak is requesting statements of qualifications from professional consulting firms to provide municipal engineering services for the 2012 year.

The City will be selecting consulting firms for various general municipal engineering disciplines including water, sewer, storm drain, roads, streets, bridges, sidewalks and general municipal public improvements. Services desired would include, but not be limited to planning, design, permitting, survey, environmental evaluations, geotechnical investigations, bid document preparation and bidding assistance, construction management, inspection, materials testing, technical reports, grant applications and other related work.

Firms are invited to submit a statement of their qualifications that includes each area of work they wish to be considered for. Qualifications should be prepared simply and economically, providing a straight forward, concise description of provider capabilities to satisfy the requirements of the disciplines included in their response to this request. Qualification statements should include the resumes of key personnel to be used and descriptions of representative projects demonstrating experience and ability to perform work in the subject categories.

Please place one bound and one un-bound copy of your Statement of Qualifications in a sealed envelope and clearly label in the lower left corner "Statement of Qualifications for A & E Services"

The selection of a consultant for general municipal engineering services will be made from the City's Roster of Professional Engineering Firms that will include firms that submit Statements of Qualifications received at the City of Omak, Attn: Ralph Malone, City Administrator, P. O. Box 72, (2 North Ash Street,) Omak, WA 98841 by 4:00 p.m. local time on Thursday, January 26, 2012.

The City of Omak is an Equal Opportunity Employer and encourages women-owned, minority-owned and veteran-owned firms to submit statements of qualification.

The consultants selected to perform municipal engineering services will be expected to provide grant and loan application assistance, professional engineering, design services, planning, bid preparation, contract preparation, contract administration services and reporting for projects that may be funded by a variety of funding sources, including but not limited to, the USDA Rural Development, the Department of Housing and Urban Development, Community Development Block Grant, the Public Works Trust Fund, Department of Health, the Transportation Improvement Board, the Department of Transportation, Department of Ecology funds including funds with federal origins and associated compliance and reporting requirements proving compliance with all federal regulations regarding employment, equal opportunity, environmental protection, and cultural resources.

Any questions concerning the City's requirements or SOQ process shall be directed to the City Administrator at (509) 826-1170.

The City reserves the right to reject any and all responses and to waive minor irregularities in any SOQ proposal.

Kathy Lobdell
City Clerk
City of Omak

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